

## **Yearly Status Report - 2018-2019**

| Part A  |  |  |
|---|--|--|
| Data of the Institution                       |  |  |
| 1. Name of the Institution                    | ANEKANT EDUCATION SOCIETY'S ANEKANT INSTITUTE OF MANAGEMENT STUDIES, BARAMATI  |  |
| Name of the head of the Institution           | M. A. Lahori   |  |
| Designation                                   | Director   |  |
| Does the Institution function from own campus | Yes  |  |
| Phone no/Alternate Phone no.                  | 02112-227299   |  |
| Mobile no.                                    | 9552345000   |  |
| Registered Email                              | iqac@aimsbaramati.org  |  |
| Alternate Email                               | tanaji.chavan@aimsbaramati.org   |  |
| Address                                       | Anekant Education Society's Campus,<br>Anekant Institute of Management Studies |  |
| City/Town                                     | Baramati   |  |
| State/UT                                      | Maharashtra  |  |
|   |  |  |

| Pincode  |                      | 413102   |                      |                   |  |  |
|--|----------------------|--|----------------------|-------------------|--|--|
| 2. Institutional Status  |                      |  |                      |                   |  |  |
| Affiliated / Constituent   |                      | Affiliated                                     |                      |                   |  |  |
| Type of Institution  |                      |  | Co-education         |                   |  |  |
| Location   |                      |  | Rural                | Rural             |  |  |
| Financial Status   |                      | Self financed                                  |                      |                   |  |  |
| Name of the IQAC   | co-ordinator/Directo | r  | Dr Tanaji Vi         | tthal Chavan      |  |  |
| Phone no/Alternate Phone no.   |                      | 02112227299                                    |                      |                   |  |  |
| Mobile no.   |                      | 9552345000                                     |                      |                   |  |  |
| Registered Email   |                      | iqac@aimsbaramati.org                          |                      |                   |  |  |
| Alternate Email  |                      | tanaji.chavan@aimsbaramati.org                 |                      |                   |  |  |
| 3. Website Address   |                      |  |                      |                   |  |  |
| Web-link of the AQAR: (Previous Academic Year)   |                      | http://aimsbaramati.org/index.html             |                      |                   |  |  |
| 4. Whether Academic Calendar prepared during the year  |                      | Yes  |                      |                   |  |  |
| if yes,whether it is uploaded in the institutional website:<br>Weblink:                            |                      | http://aimsbaramati.org/index.html             |                      |                   |  |  |
| 5. Accrediation Details  |                      |  |                      |                   |  |  |
| Cycle Grade CGPA   |                      | Year of  | Vali                 | dity              |  |  |
|  |                      | Accrediation                                   | Period From          | Period To         |  |  |
| 1 B++ 2.93 2019 01-May-2019 30-Apr-2024  |                      |  |                      |                   |  |  |
| 6. Date of Establishment of IQAC 25-Sep-2017   |                      |  |                      |                   |  |  |
| 7. Internal Quality Assurance System   |                      |  |                      |                   |  |  |
|  | Quality initiatives  | s by IQAC durina t                             | he year for promotin | g quality culture |  |  |
| Quality initiatives by IQAC during the Item /Title of the quality initiative by IQAC  IQAC  Date & |                      | Duration Number of participants/ beneficiaries |                      |                   |  |  |

| ISO and Green Audit<br>international<br>Certification 2018  | 07-Jun-2018<br>3   | 15  |
|---|--------------------|-----|
| LMS Development and<br>Implementation in<br>Academics   | 31-Aug-2018<br>113 | 15  |
| Website Development :<br>Dynamic and Vibrant  | 03-Jan-2019<br>93  | 15  |
| IIQA and SSR submission before Deadline   | 09-Jan-2019<br>2   | 15  |
| Systematic File Numbering, Indexing and Submissions of files and developing Infrastructure for proper up-keep | 14-Mar-2019<br>17  | 15  |
| Parents Teacher Meet, Alumni Meet, Meet with Corporates   | 14-Apr-2019<br>3   | 45  |
| Inviting SPPU-University Representative and DTE- Maharashtra Govt. Representative for NAAC Visit              | 15-Apr-2019<br>1   | 15  |
| Campus beautification, Designing of Clubs, Cells and Committee Boards on Campus and Eco friendly Initiatives  | 18-Apr-2019<br>34  | 228 |
| Mock Assessment before<br>Peer Team Visit and<br>visits to Institutes in<br>Maharashtra and Karnataka         | 20-Apr-2019<br>11  | 15  |
| NAAC Performance Review<br>from external expert<br>after grade declaration                                    | 08-May-2019<br>1   | 15  |
|   | <u> View File</u>  |     |

# 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Departmen t/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------|--------|----------------|-----------------------------|--------|
| Nil                             | Nil    | Nil            | 2019<br>0                   | 0      |
| No Files Uploaded !!!           |        |                |                             |        |

| 9. Whether composition of IQAC as per latest |
|--|
| NAAC guidelines:                             |

Yes

| Upload latest notification of formation of IQAC  | <u>View File</u> |
|--|------------------|
| 10. Number of IQAC meetings held during the year :   | 2                |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes              |
| Upload the minutes of meeting and action taken report  | <u>View File</u> |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year?  | No               |

#### 12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. NAAC Accreditation Completion of First Cycle and Subsequent Review 2. ISO and Green Audit Certification 3. Permanent Approval by LIC Committee of affiliated University SPPU Pune 4. Website Development 5. Learning Management Systems

#### View File

# 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action   | Achivements/Outcomes |  |  |
|--|----------------------|--|--|
| Developing Work Culture to Enhance NAAC Preparations                 | Achieved             |  |  |
| Initiating ISO and Green Audit 2018                                  | Achieved             |  |  |
| LMS Development and Implementation                                   | Achieved             |  |  |
| Website Development  | Achieved             |  |  |
| Systematic File Numbering, Indexing and Submissions                  | Achieved             |  |  |
| Mock Assessment before Peer Team Visit                               | Achieved             |  |  |
| Video Recording of NAAC Peer Team Visit                              | Achieved             |  |  |
| NAAC Peer team Visit   | Achieved             |  |  |
| Extension Activity Enhancement through Collaborations                | Achieved             |  |  |
| NAAC Performance Review from external expert after grade declaration | Achieved             |  |  |
| <u>View File</u>   |                      |  |  |

| 14. Whether AQAR was placed before statutory |  |
|--|--|
| body ?                                       |  |

No

| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | Yes   |
|---|---|
| Date of Visit   | 26-Apr-2019   |
| 16. Whether institutional data submitted to AISHE:  | Yes   |
| Year of Submission  | 2020  |
| Date of Submission  | 30-Jan-2020   |
| 17. Does the Institution have Management Information System ?   | Yes   |
| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)                | The Institute is strengthening and developing a fullfledged Management Information System (MIS), along with existing software being used for various administrative, academic purposes and communication with all Stakeholders. The present system aims to keeps the right information to reach the right people at the right time. The system involves adequate computers, peripherals, software, and internet connectivity for the smooth flow of information on time across the Institution. These components of the system are considered for upgradation from time to time so that the overall system is relevant to the Institutional needs. Administration Routine: Administrative communication on matters related to the accounting department, staff salary, student scholarships, etc., is done through paperless methods. It involves media such as emails, WhatsApp, SMS, etc. Such methods are adopted to keep the communication process free from hassles and thereby aiding quick decision making. Academics: The tools viz., bulk Text messaging, WhatsApp group, Emails are also used to channelize communication regarding matters related to student administration, examinations, and placements as well as academic matters. Communication to Students is done through paperless mode. Generally, students are kept posted on academic and cocurricular activities ranging from Induction |

Program, Industry Visits, Classroom Sessions, Skype Video Conferencing Sessions, Conferences, Workshops and Intercollegiate Competitions using communication channels. The Institute uses ecommunication to update Alumni and MoU partners about Institute's activities, events. Other cells and Activities: The functionality of the Institute with the affiliated bodies namely AICTE, SP Pune University, DTE, etc. takes place on e platform.

#### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

#### 1.1 - Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Curricular Delivery is the mainstay of the institute's Academic and Administrative process. Anekant Institute of Management Studies (AIMS) is a teaching institute affiliated to Savitribai Phule Pune University, Pune and follows its legal framework for legitimizing its academic and administrative processes. Planning: 1. Institute plans for the academic committee meeting, scheduled before the start of the session. The syllabus review, course allocation, workload allocation, course file content, comprehensive concurrent evaluation plan, academic calendar. The important points related to Programme Educational Objectives (PEOs), Programme Outcomes (POs), Programme Specific Outcomes (PSOs), Course Outcomes (COs), comprises the points of discussion of the meeting. 2. The main focus is on the preparation of teaching plans for the allotted courses. The teaching plan contains methodology of teaching, detailing regular sessions and presentations on reading materials, assignments and class tests. 3. Institute plan for an orientation program for newly admitted students at the start of the actual academic session. The program helps students familiarize with institute academic culture, administrative practices, syllabus review, Outcome Based Education (OBE) system, curriculum plan, examination pattern, code of conduct, industry requirement. 4. Planning for industrial Visits (local and out of state), expert talks, events and activities in which experts from industry and academics participate in our curriculum delivery process to bridge the gap between industry and academia. 5. planning for allotment of mentors to students and development of Mentor-Mentee system for student competency development and Guide allocation for Project internships, issues in academics, as well as administration, is practised. Implementation: University has designed Choice Based Credit System (CBCS) and Grading System Outcome Based Education pattern which Institute follows in its curriculum. 1. Institute follows a cafeteria approach by providing Generic Core/Elective subjects every semester. The students have the flexibility to choose any one specialization from specializations offered in the university syllabus. The students are well explained in the orientation program about the specialization offered. 2. The delivery of course sessions carried out as per time table. Faculty adopts the advanced teaching methodology in delivery of course sessions. Faculty focuses on quality delivery and encourages student's active participation in the entire curriculum, curricular and extracurricular activities. This is reflected in the course files as evidence of institute teaching pedagogy.

#### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

| Certificate  | Diploma Courses | Dates of<br>Introduction | Duration | Focus on employ ability/entreprene urship           | Skill<br>Development  |
|--|-----------------|--------------------------|----------|---|---|
| Certificate<br>of Bridge<br>Course in<br>Academics | Nil             | 03/09/2018               | 120      | Development of employabi lity of students in career | Practical<br>knowledge,<br>hands on<br>experiences<br>soft skills |

#### 1.2 - Academic Flexibility

#### 1.2.1 - New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization           | Dates of Introduction |
|------------------|------------------------------------|-----------------------|
| MBA              | Tourism and Hospitality Management | 02/07/2018            |
| MBA              | Health Care Management             | 02/07/2018            |
| <u>View File</u> |                                    |                       |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization  | Date of implementation of CBCS/Elective Course System |
|----------------------------------|---|---|
| MBA                              | Marketing Management Financial Management Information Technology Management Operations Management | 02/07/2018  |

#### 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |  |
|--------------------|-------------|----------------|--|
| Number of Students | 30          | Nil            |  |

#### 1.3 - Curriculum Enrichment

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses     | Date of Introduction | Number of Students Enrolled |  |
|-------------------------|----------------------|-----------------------------|--|
| Human Rights - 1        | 01/08/2018           | 120                         |  |
| Personality Development | 01/08/2018           | 120                         |  |
| Business Communication  | 01/08/2018           | 120                         |  |
| Cyber Security I        | 01/08/2019           | 120                         |  |
| Skill Development I     | 02/07/2019           | 93                          |  |
| Human Rights - 2        | 01/01/2019           | 120                         |  |
| Cyber Security III      | 02/07/2018           | 93                          |  |
| Skill Development II    | 01/01/2019           | 93                          |  |
| Cyber Security II       | 01/01/2019           | 120                         |  |
| Cyber Security IV       | 01/01/2019           | 93                          |  |
| <u>View File</u>        |                      |                             |  |

#### 1.3.2 - Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization  | No. of students enrolled for Field<br>Projects / Internships |
|-------------------------|---|--|
| MBA                     | Marketing Management Financial Management Information Technology Management Operations Management Human Resources Management International Business Management Supply Chain Management Rural &Agribusiness Management Healthcare Manage | 76   |
| MBA                     | Marketing Management Financial Management Information Technology Management Operations Management Human Resources Management International Business Management Supply Chain Management Rural &Agribusiness Management Healthcare Manage | 83   |
|                         | Healthcare Manage <u>View File</u>  |  |

#### 1.4 - Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

| Students  | Yes |
|-----------|-----|
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

Feedback is basically a suggestion tool to enrich and strengthen further various functional areas in the Institute. AIMS uses the feedbacks taken for various academic, co-curricular and extracurricular activities from relevant stakeholders for betterment of the existing operations. Feedback on the teaching-learning process and curriculum is received from students based on a structured questionnaire framed and approved by the IQAC of this Institute. The new system has better accessibility, wider reach and quicker results. Types of Feedback- 1. Syllabus Review Feedback from students, Teachers, Employees, Parents, and Alumni on a random sampling basis: The curriculum of professional programs such as MBA needs to be constantly reinventing. Based on timely feedback from the stakeholders, the Institute provides updates to the University for revising the syllabus. 2. Student Satisfaction Survey from Students: AIMS gives utmost importance to student satisfaction, as they are the means as well as end in themselves as far as the Institute's purpose is concerned. Our student-Satisfaction Surveys are highly scientific, unbiased,

and ethical in their letter and spirit. The questionnaire designed is converted into Google form and a link for the survey is made available on the Institute's website and the students' Whatsapp groups. This is to make the survey farreaching. The questionnaire is designed using MCQ type questions which are scaled and open-ended questions are written in language i.e., easily comprehendible to stakeholders from different walks of life. The feedback thus received is then analyzed by the concerned criteria head along with the IQAC. Subsequently, the feedback analysis is uploaded to the Institute's website for the public view. The analyzed report of this feedback is also forwarded to the Head of the Institution with necessary suggestions based on this feedback. Teachers provide information as well as formal feedback to the head of the Institution on different academic, administrative and other affairs related to the Institute. Members of the anti-ragging committee and internal complaints committee also receive feedback from students through class campaigns. Grievances (if any) and necessary suggestions can be registered with the Grievance Redressed cell of the Institute by posting their grievances/suggestions in the "Suggestion Box" fixed at the entrance. The Institute considers it important to promote equal justice and a sense of responsibility among all. Therefore, the cell composition is on rotation basis every year at the beginning of the academic session itself, and fresh members are infused accordingly. As cited above, the Institute wishes to transform the feedback system to suit the requirements of modern society. Many of the Institute's Stakeholders are comfortable with the conventional mode of feedback. Therefore, the Institute has adopted a combination of online and offline mechanism. The development of a complete e-feedback mechanism is part of the perspective plan of the Institute.

#### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

| Name of the<br>Programme | Programme<br>Specialization | Number of seats available | Number of<br>Application received | Students Enrolled |  |
|--------------------------|-----------------------------|---------------------------|-----------------------------------|-------------------|--|
| MBA                      | Nil                         | 120                       | 120                               | 120               |  |
| <u>View File</u>         |                             |                           |                                   |                   |  |

#### 2.2 - Catering to Student Diversity

#### 2.2.1 - Student - Full time teacher ratio (current year data)

| Year | Number of<br>students enrolled<br>in the institution<br>(UG) | Number of<br>students enrolled<br>in the institution<br>(PG) | Number of<br>fulltime teachers<br>available in the<br>institution<br>teaching only UG | institution<br>teaching only PG | Number of<br>teachers<br>teaching both UG<br>and PG courses |
|------|--|--|---|---------------------------------|---|
|      |  |  | courses   | courses                         |   |
| 2018 | Nill   | 213  | Nill  | 12                              | 12  |

#### 2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

| Te | Number of eachers on Roll            | Number of<br>teachers using<br>ICT (LMS, e-<br>Resources) | ICT Tools and resources available | Number of ICT<br>enabled<br>Classrooms | Numberof smart classrooms | E-resources and techniques used |
|----|--------------------------------------|---|-----------------------------------|--|---------------------------|---------------------------------|
|    | 12                                   | 12  | 8                                 | 5                                      | Nill                      | 6                               |
|    | View File of ICT Tools and resources |   |                                   |  |                           |                                 |

#### View File of E-resources and techniques used

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The strong and structured mentoring system is in place to groom students. The Institute practices mentoring to cater to personalized and customized need apart from the academic studies throughout the program tenure. The enrolled students are randomly divided into 12 groups and are allocated a faculty member who serves as their mentor. Each group consists of 10 students. The allotment is done in the very first semester based on the experience of the faculty member. Each mentor takes care of these allotted students. With their professional distinction, they serve as an example and role model for students to achieve in their life. Mentors allocated also serve as a Guide to students for their Summer Internship Projects and keep a track of the mentees' performance during the Summer Internship by continuous interaction with them. The Mentors try to understand each student's difficulty in terms of their learning level at the Institute, their understanding of the subject, peer pressure if any or problems if any that they are facing in the Institute. These students are then accordingly guided and their problems are resolved. Apart from counseling students, the Mentors also keep a track of the student attendance and performance in the Institute. In the case of major absenteeism or poor academic performance of the students, the Mentors ensure that parents are timely informed about the same or engage inhome visits by prior communication with the respective parent. These home visits are well appreciated by the parent fraternity as they come to know about their ward's progress and performance. Home visit as a part of mentoring certainly ensures and reflects high involvement of the Institute and faculty in the development of a student. As the case may be, if the home visit is required, it is mentioned in the mentorship report of the mentor and the necessary visit is taken. At the end of the semester, the mentor submits a comprehensive mentorship report thereby giving the detailed activities list along with the outcomes. This also includes a mentorship analysis report whereby a student's competency level is mapped and reported to the academic coordinator. Mapping of competency is based on different levels of competency [Competency Level 1- low order to Competency Level 5-high order] which are defined by Pivotal Education- Behavioral Specialist- UK. Different activities are carried out by the mentors for the development of their mentees. The mentorship report is indicative of the transformation that the student makes towards the advanced learning level. Mentoring system at the Institute pinpoints high level of involvement and desire of the Institute and mentor in making the student dynamic as an individual, good citizen, and industry-ready with ethical values. In precise, mentorship is a power-connect between the Institute and students throughout their life.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 213  | 12                          | 1:18                  |

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

| No | o. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|----|----------------------------|-------------------------|------------------|--|--------------------------|
|    | 12                         | 12                      | Nill             | Nill                                     | 6                        |

## 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers<br>receiving awards from<br>state level, national level,<br>international level | Designation | Name of the award,<br>fellowship, received from<br>Government or recognized<br>bodies |
|---------------|--|-------------|---|
| 2018          | Dr. M.A.Lahori   | Director    | Apprecitiation<br>for receiving<br>D.Litt .from T.C.Co<br>llege,Baramati              |
| 2018          | Dr. M.A.Lahori   | Director    | Invitation as a<br>Subject Expert to<br>conduct interveiws<br>at VIIT Baramati        |
| 2018          | Prof.S.S.Khari   | Assistant   | Worked as a   |

|           |                 | Professor              | External Senior<br>Supervisor   |  |
|-----------|-----------------|------------------------|---|--|
| 2018      | Prof.S.S.Khari  | Assistant<br>Professor | Nomination as a<br>member of<br>Examination<br>Committee for<br>retail Management |  |
| 2018      | Prof S S Jadhav | Assistant<br>Professor | Worked as a Green audit coordinator   |  |
| View File |                 |                        |   |  |

#### 2.5 - Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year   | Last date of the last<br>semester-end/ year-<br>end examination | Date of declaration of<br>results of semester-<br>end/ year- end<br>examination |
|----------------|----------------|------------------|---|---|
| MBA            | 6731           | 2018-19          | 14/05/2019  | 06/07/2019  |
|                |                | <u>View File</u> |   |   |

#### 2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation of student is a course-teacher centric activity at the Institute. Course-teacher has the flexibility to design the concurrent evaluation components in a manner to give a balanced assessment of student capabilities across knowledge, skills and attitude. Examination Committee decides on the number and type of components, its weightage and evaluation method of the criteria as per the guidelines of University. As per the decisions taken in the examination committee, each course teacher decides on the components of continuous internal evaluation and submits it to the College Examination Officer (CEO). The Examination committee headed by College Examination Officer (CEO) frames the guideline for the evaluation process and makes it just, fair and equitable. Examination committee works for the proper execution of examination process which includes the plan of the exam, schedule preparation, invigilation standards and duties, the conduct of examination, collection of assessment records from course teacher and result analysis. The components for continuous internal evaluation (CIE) are fixed on Attendance (Classroom and Events), Campus Behavior, Mid-term and End Term Examination, Industrial Visits and Teacher Centric Component of Assessment (Assignments / Presentations etc.). The course teacher continuously assesses unit-wise student performance and fortnightly discusses it with students for their improvement. At the end of the month, CEO displays the progress of all students based on assessment inputs obtained from the course teacher. Remedial sessions are an integral part of our teaching-learning practice. Reforms in continuous evaluation system are based on findings from feedback analysis which is inclusive of feedback from stakeholders, more particularly students. On this basis, the progression in continuous evaluation is achieved. Examination committee ensures fair, just and robust evaluation of students in a concurrent manner. Brainstorming on the most effective components for continuous evaluation takes place during the meetings. Progression in the evaluation technique of the component is also discussed at length. These reforming inputs are communicated to course teachers and presented before the Academic Committee for consideration.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar of the Institute has specific days pre-allotted for the conduct of meetings of the Academic Committee and Examination Committee. It is evident from their committee registers that meetings take place as per scheduled weeks. To begin with, the College Examination Officer (CEO) keeps a check on the examination schedule of the University and examination related updates. Accordingly, the weeks in which mid-term and end-term examination is to be conducted is decided and inserted in Academic Calendar. The examination committee meeting is conducted during the semester. Formative assessment schedules are prepared in this meeting. Each course teacher explains the schedule for conduct of concurrent evaluation tests. Efforts are made to have a time-bound and scientific evaluation schedule so that students can prepare for the assessment. Accordingly, the schedules are made by the course teacher for assessments of concurrent evaluation components and displayed on Notice boards and Institute website. In the case of summative assessment, CEO follows the Academic Calendar and notifies the students, faculty members and staff on in advance about Mid Term and End Term examinations. In the induction program, a special session is organized for acclimatizing students with the plan of examination. Complete care is taken that the dates should synchronize with the examination schedule of University. The feedback received from students and faculty members on the conduct of examinations acts as an important tool for the next academic session. On this basis, the reforms are incorporated into the academic calendar of the next academic session.

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://aimsbaramati.org/courses.html

#### 2.6.2 – Pass percentage of students

| Programme<br>Code | Programme<br>Name | Programme<br>Specialization | Number of<br>students<br>appeared in the<br>final year<br>examination | Number of<br>students passed<br>in final year<br>examination | Pass Percentage |  |
|-------------------|-------------------|-----------------------------|---|--|-----------------|--|
| 6731              | MBA               | Nill                        | 82  | 72   | 87.8            |  |
| View File         |                   |                             |   |  |                 |  |

#### 2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://aimsbaramati.org/index.html

#### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project             | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |  |  |
|-----------------------------------|----------|----------------------------|------------------------|---------------------------------|--|--|
| Industry<br>sponsored<br>Projects | 1095     | Sakal<br>Foundation        | 0.75                   | 0.75                            |  |  |
| View File                         |          |                            |                        |                                 |  |  |

#### 3.2 - Innovation Ecosystem

## 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar  | Name of the Dept. | Date       |
|--|-------------------|------------|
| One day Seminar on "Aligning Higher Education to Augment IPRs"                                   | MBA               | 05/09/2018 |
| Two day National Conference "Reconnect to Basics: Mantra to Value Based Learning Transformation" | MBA               | 05/10/2018 |
| Industry Academia meet   | MBA               | 19/04/2019 |

#### 3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | on Name of Awardee Awarding Agency Date of award |  | Category   |     |  |
|-------------------------|--|--|------------|-----|--|
| Nil                     | Nil Nil Nil                                      |  | 30/05/2019 | Nil |  |
| No file uploaded.       |  |  |            |     |  |

#### 3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation<br>Center | Name                      | Sponsered By | Name of the<br>Start-up | Nature of Start-<br>up | Date of<br>Commencement |
|----------------------|---------------------------|--------------|-------------------------|------------------------|-------------------------|
| AIMS CISU            | Mr.<br>Shahrukh<br>Pathan | AIMS         | SP<br>Enterprises       | Retailing              | 13/09/2018              |
| AIMS CISU            | Ms.<br>Mrugaja<br>Kadam   | AIMS         | Chicken<br>Viken        | Food<br>Retailing      | 07/11/2019              |
| AIMS CISU            | Mr. Vipul<br>Ingule       | AIMS         | VH<br>Industries        | Beverages              | 01/09/2018              |

View File

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 0             |

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| MBA                    | 1                       |

#### 3.3.3 - Research Publications in the Journals notified on UGC website during the year

| Туре             | Department | Number of Publication | Average Impact Factor (if any) |  |  |  |
|------------------|------------|-----------------------|--------------------------------|--|--|--|
| National         | MBA        | 12                    | 5.2                            |  |  |  |
| <u>View File</u> |            |                       |                                |  |  |  |

## 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------|-----------------------|

| MBA  | 8      |
|------|--------|
| View | v File |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/Indian Citation Index

| Title of the<br>Paper | Name of<br>Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |  |
|-----------------------|-------------------|------------------|---------------------|----------------|---|---|--|
| Nil                   | Nil               | Nil              | 2019                | 0              | Nil   | Nill  |  |
|                       | No file uploaded. |                  |                     |                |   |   |  |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the<br>Paper | Name of<br>Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |  |
|-----------------------|-------------------|------------------|---------------------|---------|---|---|--|
| Nil                   | Nil               | Nil              | 2019                | Nill    | Nill  | Nil   |  |
|                       | No file uploaded. |                  |                     |         |   |   |  |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty               | International | National | State | Local |
|---------------------------------|---------------|----------|-------|-------|
| Presented papers                | Nill          | 12       | Nill  | Nill  |
| Attended/Semi<br>nars/Workshops | Nill          | 1        | Nill  | Nill  |
| Attended/Semi<br>nars/Workshops | Nill          | 1        | Nill  | Nill  |
| Attended/Semi<br>nars/Workshops | Nill          | Nill     | Nill  | 11    |
| View File                       |               |          |       |       |

#### 3.4 - Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                            | Organising unit/agency/<br>collaborating agency   | Number of teachers participated in such activities | Number of students participated in such activities |
|--|---|--|--|
| Program on inspiring Young Scientist               | Government School - Walchandnagar Inspiring You Scientist IISC Bangalore and ISRO - GoI | З  | 57   |
| Program on Ujjwala Yojana - Gas Connection for all | HP Gas Agency<br>-Baramati Pradhan<br>Mantri Ujjwala<br>Yojana : MoPNG                  | 5  | 53   |
| Program on affordable Life Insurance and           | Life Insurance<br>Corporation and<br>Corporation Bank                                   | 4  | 51   |

| Accidental<br>Insurance       | Baramati Pradhan<br>Mantri Jeevan Jyoti<br>Bima Yojana: MoF<br>Pradhan Mantri<br>Suraksha Bima<br>Yojana: MoF |   |    |  |
|-------------------------------|---|---|----|--|
| Program on Start-<br>up India | State Bank of<br>India - Baramati<br>Start-up India :<br>DFS, MoF Government<br>of India                      | 3 | 58 |  |
| <u>View File</u>              |   |   |    |  |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students<br>Benefited |  |
|----------------------|-------------------|-----------------|---------------------------------|--|
| Nil                  | Nil               | Nil             | Nill                            |  |
| No file uploaded.    |                   |                 |                                 |  |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

|  |  | <u> </u>                                   | · · · · · · · · · · · · · · · · · · ·             |   |
|--|--|--|---|---|
| Name of the scheme   | Organising unit/Agen cy/collaborating agency                   | Name of the activity                       | Number of teachers participated in such activites | Number of students participated in such activites |
| Pradhan<br>Mantri Bhartiya<br>Janaushadhi<br>Pariyojana:<br>DoP, GoI | Jan Aushadi<br>Stores in<br>Government<br>Hospital<br>Baramati | Program on<br>Generic<br>Medicine          | 3   | 54  |
| Swachh Bharat<br>Abhiyan: GoI  | MSRTC Bus<br>Stand -<br>Baramati                               | Program on<br>Swatch Bharat<br>Abhiyaan    | 7   | 56  |
| Pradhan<br>Mantri Jan Dhan<br>Yojana: MoF                            | Bank of<br>Maharashtra -<br>Baramati                           | Program on<br>for Financial<br>Inclusion   | 5   | 51  |
| Ayushman<br>Bharat: Pradhan<br>Mantri Jan<br>Arogya Yojana           | Government<br>Hospital -<br>Baramati                           | Program on<br>Universal<br>Health Coverage | 5   | 53  |
|  |  | <u>View File</u>                           |   |   |

#### 3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                                      | Participant  | Source of financial support | Duration |
|---|--|-----------------------------|----------|
| Up Skill Program Faculty Exchange                       | 5 Faculty Members<br>AIMS, Baramati 5<br>Faculty Members BVB<br>- IOM Bagalkot | Self                        | 3        |
| Program on<br>Research Tools and<br>Techniques Research | 4 Faculty Members<br>AIMS, Baramati 4<br>Faculty Members AES                   | Self                        | 2        |

|   | -T C College<br>Baramati                           |      |   |
|---|--|------|---|
| Bridging the<br>Marketing Skills<br>Program Internship    | Students: 53 26<br>MBA I Div A 27 MBA<br>I Div B   | Self | 3 |
| Improving English Writing Skills Program Student Exchange | Students: 52 24<br>MBA II Div A 28 MBA<br>II Div B | Self | 2 |
| <u>View File</u>  |  |      |   |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage       | Title of the<br>linkage                            | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------------|--|---|---------------|-------------|-------------|
| On-the-job-<br>Training | Job<br>Interviews<br>Training<br>Program           | True<br>Skills<br>Infotech<br>Pune  | 03/09/2018    | 08/09/2018  | 51          |
| Internship              | Leadership<br>Development<br>Internship<br>Program | Legend<br>Enterprises<br>Baramati   | 29/08/2018    | 31/08/2018  | 50          |
| On-the-job-<br>Training | Communicat ions Skill Development Program          | Career<br>Carver Group<br>- Baramati  | 02/04/2019    | 04/04/2019  | 52          |
| Internship              | Information Technology Skill Development Program   | Soft Zeal<br>Technology<br>Pvt. Ltd<br>Pune                                     | 20/02/2019    | 22/02/2019  | 49          |

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                   | Date of MoU signed | Purpose/Activities                                    | Number of<br>students/teachers<br>participated under MoUs |
|--------------------------------|--------------------|---|---|
| TAHAAN - Pune                  | 06/11/2018         | Program on<br>Integrated water<br>resource Mgmt       | 63  |
| Nature Friends<br>Organisation | 04/11/2018         | Program on<br>Sustainable<br>Livelihood<br>Approaches | 55  |
| Environ                        | 27/04/2018         | Program on Bio  | 62  |

| Foundation - Pune                                   |            | Fertilizers and sustainable agribusiness        |    |
|---|------------|---|----|
| Janaseva Gramin<br>Vikas va Shikshan<br>Pratishthan | 16/04/2018 | Program on<br>Community Centered<br>Development | 56 |
| <u>View File</u>                                    |            |   |    |

#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

#### 4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |  |
|--|--|--|
| 310.43   | 4.13   |  |

#### 4.1.2 - Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |  |
|------------|-------------------------|--|
| Others     | Newly Added             |  |
| View       | 7 File                  |  |

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version                                | Year of automation |
|---------------------------|--|--|--------------------|
| Easylib Software          | Fully                                    | 4.3.3 having SQL database version 2005 | 2011               |

#### 4.2.2 - Library Services

| Library<br>Service Type | Exis      | ting    | Newly | Added  | To   | tal     |
|-------------------------|-----------|---------|-------|--------|------|---------|
| Text<br>Books           | 200       | 32740   | Nill  | Nill   | 200  | 32740   |
| Reference<br>Books      | 6441      | 2209783 | 479   | 298170 | 6920 | 2507953 |
| e-Books                 | 2000      | 13570   | 500   | 180381 | 2500 | 193951  |
| Journals                | 25        | 26620   | 3     | 45936  | 28   | 72556   |
| CD &<br>Video           | 248       | Nill    | 7     | Nill   | 255  | Nill    |
| Library<br>Automation   | 1         | 105000  | 1     | 35400  | 2    | 140400  |
| Others(s pecify)        | 6         | Nill    | 1     | Nill   | 7    | Nill    |
|                         | View File |         |       |        |      |         |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module | Date of launching e- |
|---------------------|--------------------|--------------------------|----------------------|
|                     |                    |                          |                      |

|                   |     | is developed | content    |  |  |
|-------------------|-----|--------------|------------|--|--|
| Nil               | Nil | Nil          | 02/07/2018 |  |  |
| No file uploaded. |     |              |            |  |  |

#### 4.3 - IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Туре         | Total Co<br>mputers | Computer<br>Lab | Internet | Browsing centers | Computer<br>Centers | Office | Departme<br>nts | Available<br>Bandwidt<br>h (MBPS/<br>GBPS) | Others |
|--------------|---------------------|-----------------|----------|------------------|---------------------|--------|-----------------|--|--------|
| Existin<br>g | 134                 | 2               | 1        | 2                | 1                   | 1      | 1               | 50   | 0      |
| Added        | 0                   | 0               | 0        | 0                | 0                   | 0      | 0               | 0  | 0      |
| Total        | 134                 | 2               | 1        | 2                | 1                   | 1      | 1               | 50   | 0      |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

#### 4.3.3 - Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| Media Center                               | https://www.youtube.com/watch?v=7FE7vD8 Gaug&t=59s                     |
| Media Center                               | https://www.youtube.com/watch?v=SVkTZvP<br>Pgio                        |

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|--|--|--|--|
| 2.55                                   | 2.13   | 16.65                                  | 41.88  |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute focuses on creating and enhancing infrastructure as per changing needs, requirements and demands to strengthen and facilitate the teaching-learning process as well as support services. The creation and enhancement of the infrastructure have been a continuous process. Core points have been mentioned below: Computers: All sections of the institution are provided with computers with internet connectivity. These computers are connected through LAN to share various resources such as files, printers etc. The entire campus is covered with the 24×7 Wi-Fi facility. 50 Mbps high speed dedicated Internet Leased Line Connectivity is available. Regular maintenance and updations of the systems are carried out as per schedule. Library: Library has two sections reading room and stacking section. The capacity of the reading room is 63 seats, 7000 plus books are maintained in stacking sections. Library provides its members to each enrolled student and staff of Institute. The library has a well-defined policy for, borrowing of books, use of e-library

facility, access to e-journals of the Institute through internet login and password. The library is fully automated by using "Easylib Software 4.3.3 having SQL database version 005". The routine library operations are performed through this software including generation of all the reports. Daily usage record is maintained through the software. Institute maintains logbooks for maintenance of library infrastructure. Classrooms: The allotment of classrooms is done as per the time table. The classrooms have ergonomically designed benches for the students. Each classroom is well ventilated and properly lit. And all classrooms are ICT enabled with the audiovisual facility. Institute maintains logbooks for maintenance of classrooms and fixtures. Computer Labs: Institute has two fully air-conditioned computer labs having a capacity of 60 computers. It provides internet browsing facility to the students along with Typing, Printing, Scanning, CD/DVD writing etc. There is a total of 6-gigabit Dlink switches are used to provide wired internet facility. Internal online examinations and University online examinations are conducted in computer labs. During the admission process, computer labs are also used as facilitation centres. Cyberoam CR-300i is used for providing secure internet facility to all departments, students, faculties. Students are given free access to the computer lab for their academic and individual purpose like job applications, project preparations, passport applications etc. Institute maintains logbooks for maintenance of computer labs and fixtures. Sports Facilities: Anekant Education Society has a playground of 17 acres, which is being used by the Institute. The sports facilities are track of 400 metres. for running, volleyball court, basketball court, football ground, kabaddi and kho-kho ground, korfball ground, etc. A separate building is constructed for gymkhana. A dedicated staff is appointed for scheduled maintenance of sports facilities.

http://aimsbaramati.org/stay-with-us.html

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 - Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |  |
|--------------------------------------|--------------------------|--------------------|------------------|--|
| Financial Support from institution   | Scholarships             | 169                | 8927345          |  |
| Financial Support from Other Sources |                          |                    |                  |  |
| a) National                          | Nil                      | Nill               | 0                |  |
| b)International                      | Nil                      | Nill               | 0                |  |
| <u>View File</u>                     |                          |                    |                  |  |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|-------------------|
| Mentoring                                 | 01/06/2018            | 213                         | Inhouse Teachers  |
| Personal<br>Counselling                   | 01/06/2018            | 8                           | Inhouse Teachers  |
| Yoga and<br>Meditation                    | 21/06/2018            | 27                          | Yoga Trainer      |
| Bridge Course                             | 03/09/2018            | 30                          | Inhouse Teachers  |
| Language Lab                              | 17/08/2018            | 17                          | Inhouse Teachers  |

| Remedial coaching         | 15/11/2018 | 22 | Inhouse Teachers |  |
|---------------------------|------------|----|------------------|--|
| Soft skill<br>development | 04/09/2018 | 50 | English Trainer  |  |
| <u>View File</u>          |            |    |                  |  |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme                             | Number of<br>benefited<br>students for<br>competitive<br>examination | Number of benefited students by career counseling activities | Number of<br>students who<br>have passedin<br>the comp. exam | Number of studentsp placed |  |
|------|--|--|--|--|----------------------------|--|
| 2018 | Guidance<br>for<br>competitive<br>examinations | 33   | Nill   | Nill   | Nill                       |  |
| 2019 | Career<br>Counselling                          | Nill   | 52   | Nill   | 36                         |  |
|      | <u>View File</u>                               |  |  |  |                            |  |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| Nill                      | Nill                           | Nill  |

## 5.2 - Student Progression

5.2.1 - Details of campus placement during the year

| On campus   |                                       |                           | Off campus                         |                                       |                           |  |  |
|---|---------------------------------------|---------------------------|------------------------------------|---------------------------------------|---------------------------|--|--|
| Nameof organizations visited  | Number of<br>students<br>participated | Number of stduents placed | Nameof<br>organizations<br>visited | Number of<br>students<br>participated | Number of stduents placed |  |  |
| Baramati Cattle feeds Pvt. Ltd. Reliance Smart, Hi- Tech textile park | 12                                    | 4                         | Nill                               | 32                                    | 32                        |  |  |
|   | <u>View File</u>                      |                           |                                    |                                       |                           |  |  |

### 5.2.2 – Student progression to higher education in percentage during the year

| Year              | Number of students enrolling into higher education | Programme<br>graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |  |  |
|-------------------|--|-----------------------------|---------------------------|----------------------------|-------------------------------|--|--|
| 2018              | Nill   | 0                           | 0                         | 0                          | 0                             |  |  |
| No file uploaded. |  |                             |                           |                            |                               |  |  |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items             | Number of students selected/ qualifying |  |  |  |
|-------------------|---|--|--|--|
| NET               | Nill                                    |  |  |  |
| SET               | Nill                                    |  |  |  |
| SLET              | Nill                                    |  |  |  |
| GATE              | Nill                                    |  |  |  |
| GMAT              | Nill                                    |  |  |  |
| CAT               | Nill                                    |  |  |  |
| GRE               | Nill                                    |  |  |  |
| TOFEL             | Nill                                    |  |  |  |
| Civil Services    | Nill                                    |  |  |  |
| Any Other         | Nill                                    |  |  |  |
| No file uploaded. |   |  |  |  |

#### 5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

| Activity         | Level       | Number of Participants |  |  |  |
|------------------|-------------|------------------------|--|--|--|
| Cultural         | institution | 214                    |  |  |  |
| Sports           | institution | 128                    |  |  |  |
| <u>View File</u> |             |                        |  |  |  |

#### 5.3 - Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/<br>Internaional | Number of awards for Sports | Number of<br>awards for<br>Cultural | Student ID number | Name of the student |  |
|------|-------------------------|---------------------------|-----------------------------|-------------------------------------|-------------------|---------------------|--|
| 2018 | 0                       | National                  | Nill                        | Nill                                | 0                 | Nil                 |  |
|      | No file uploaded.       |                           |                             |                                     |                   |                     |  |

## 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Mechanism of Student Council and Activities: Students, being at the focal point of Institute, all activities of Institute are student-centric and promote student engagement for Institutional development. Institute has a functioning Students Council which started in 2013. The objectives of this council are as follows: 1. To build Cooperation among Director, staff and students of the Institute 2. To provide leadership opportunities for students and develop their sense of responsibility 3. To contribute to the overall development of the Institute 4. To act as a liaising between student, teaching staff and Management Based on the interest of students, Institute nominates selected students from MBA I and II years on student council for their active involvement in academic and extracurricular activities. Students contribute in the positions of President, Vice-President, Secretary and members. One faculty member is nominated as a member of the Student Council for maintaining decorum, coordination and documentation. The activities of the Student Council are as follows: 1. The Representatives of the Council has expressed the opinion about any concern or dissatisfaction concerning activities in the Institute. 2. The Representatives of the Council has attended the meetings of various academic and administrative bodies 3. The decisions taken in the meetings based on the opinions expressed by the representatives of the Council are communicated and

converted into actions through proper channels of governance. 4. The representatives of the Council contribute significantly to the growth and development of the Institute. Representation of students on academic administrative bodies/committees of the institution: Institute ensures active participation and contribution of students in all decision-making committees bodies. Students get ample opportunities to involve and support the authorities in planning and implementing the curricular and Co-curricular activities, academic and administrative matters of the institution. Institute ensures involvement Students by their active participation on following academic and administrative bodies: 1. College Development Committee 2. Academic Committee 3. Administrative Committee 4. IQAC Committee 5. Examination Committee 6. Library Committee 7. Student Grievance Committee 8. Women Grievance Committee 9. Anti Ragging Committee 10. Training and Placement Cell Apart from abovementioned cells and committees all students actively contribute in various events viz. Intaglio Series, National Conference, Collage competition, etc. Students volunteer various committees such as Compering, Registration, Social Media, etc. Institute organizes industrial visits to companies outside Maharashtra. The entire planning of this visit is carried out by students. Students actively contribute in editing committee of Institute's annual magazine- 'AIMS Timeline'. The Sports and Cultural activities such as Fresher's Day, Cultural Days, Sports Days, and Farewell Party is entirely planned and executed by students. They are guided and supported by faculty members. Institute nominates Class Representative takes a lead in planning and implementation of curricular and extracurricular activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

"AIMS Alumni Association" is a registered body with Charity Commissioner, Pune. The Institute has a strong and closely-knit network of Alumni from all of its past eight batches. Our Alumni are academically, professionally and emotionally connected with the Institute and the faculty members. We have been regularly conducting alumni meets once in a year. Having placed in various companies of national international repute or pursuing their entrepreneurial goals within and outside Pune district, they always bring name and fame to the Institute. The Alumni Meets are named as "Sojourn at AIMS". During every such Sojourn (a short pause during the professional journey), interactions take place between the faculty members and alumni about the prevailing, emerging and imminent trends across the industry and the implications on the Management Institutes. Alumni also give valuable suggestions and inputs to achieve holistic student development. These inputs are taken into consideration and incorporated in the pedagogy of the Institute. 'AIMS Alumni Association' has compiled a directory of the contact numbers, names and email ids, present occupation, future aspirations of the alumni, etc., since the inception of the Institute. Several alumni who have been benefited through the AIMS incubation centre interact and share their experiences with the mentors to further strengthen the entrepreneurship development initiatives. AIMS alumni are actively involved in the following: 1. Providing referrals for placement of the students 2. Entrepreneurship development and incubation of studentpreneurs. 3. Arranging business meets and networking activities 4. Providing constructive feedback on the curriculum based on their professional experience. 5. Creating goodwill of the Institute in their respective organizations. 6. Sponsoring various events and awards for the students. AIMS Alumni Association has been instrumental in promoting many co-curricular as well as extracurricular aspects of our pedagogy. Some of our signature events are as follows: 1. Collage Competition mobilizes College students to express their awareness and concerns for contemporary socio-economic issues in a creative way. 2. Convex, an

intercollegiate students' conclave where they can present their Summer Internship Projects 3. Intaglio Series, another intercollegiate Talent Competition where hundreds of UG and PG students participate and showcase their versatility. Alumni are invited as jury. 4. AIMS National Conference is an academic platform where Industry-Academia stakeholders come together and deliberate on a predetermined theme of relevance. Alumni are instrumental in promoting the event. All the above events are involving the ideological, financial and organizational support of our alumni. Thus, we can constantly reinvent and infuse novelty in our events and activities. While the Institute's students have been immensely benefited by its alumni base, the alumni also acknowledge the continuous support that their alma mater has been providing. By and large, the alumni act as -the eyes and ears of the Institute in the corporate world, helping hand in the community, and a perpetual brand ambassador of the Institute.

5.4.2 – No. of enrolled Alumni:

72

5.4.3 - Alumni contribution during the year (in Rupees) :

49500

5.4.4 - Meetings/activities organized by Alumni Association:

1

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Skill Development Workshop (SDW): The skill development workshops organized by the Institute for the UG and PG Colleges in rural areas are a case of Project Management, where decentralization of authority and participative management by the stakeholders at every stage of the workshop are visible. Planning Stage: The concept of SDW was conceived during the brainstorming happened in the meetings of various statutory bodies. Subsequently, the strategy and perspective plans were prepared with the participation of all the faculty members and administrative staff. Execution and Monitoring Stage: The detailed itinerary of workshops is prepared by the faculty coordinators of the designated areas. Coordinator for each area is entitled with autonomy, accountability and responsibility in planning and execution. The Institute consciously follows the principle of "Single line hierarchy" with adequate autonomy entrusted by the Head of the Institute to the Coordinator. In turn, the Coordinator forms teams and ensures that the Workshops are meticulously executed. Outcomes: Management lends a supportive hand to take relevant corrective measures. After completion of the workshops, budgetary contingents with comprehensive reports by each team are submitted for the Management's perusal. Taking cognizance of the same, Management offers encouragement and suggestions for improvement as the case deems. SDW Teams are cohesive and agile task forces ready to accomplish the predetermined mission within the timeframe with almost nil deviations. The lingering learning of these workshops is embedded by the participation certificates. 2. Intaglio Series- Intercollegiate Management Fest: Intaglio Series is our signature event which attracts UG and PG students from every nook and corner of Baramati and surrounding areas during the third week of January, every year to the Institute's campus. During this period, the Institute takes the centre stage in hearts and souls of young aspirants in search of a platform to showcase their talents in theatrics, music, dance, oratory, business acumen, general awareness, leadership

qualities, skill development and lot more. Spontaneity is the key to success at these two days intercollegiate gala festival. Planning Stage: The event is planned well in advance and it is integral to the Academic Calendar. The Management / Advisory Board is actively involved and made aware of the minute details of the event and the necessary financial approvals are accorded. Execution and Monitoring Stage: Head of the institute is kept abreast on the day to day developments during crucial periods of event management content, teams of faculty-students, communication strategy, resource mobilization deployment, etc. Management is also involved in identifying resource persons, hospitality arrangements, budgetary deviations and extending moral support while conducting this "high voltage" event. Outcome Stage: During the event, the management interacts with the delegates, guests, and participants to assess the fruitfulness of the event. After completion of the event, Comprehensive reports by each team are submitted for the Management's perusal. The audio video feedback of participants helps us to upgrade our upcoming events. Taking cognizance of the same, Management offers encouragement or suggestions for improvement as the case deems. Overall it leverages Institutional Brand Building.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type  | Details  |
|--|--|
| Research and Development                                   | AIMS R D strategies are as follows:  Strengthening of the Research Committee: Identified experts in the realm of management research to be incorporated in our research cell. External Intervention: Inviting people of eminence to visit our campus, for addressing issues concerning management research. Focus on quality publications and participation at Research Events: Garnering financial resources from various agencies to aid research-based activities and publications. Research Mindset among students: Organizing "CONVEX"-an exclusive platform created for students. Conversion of SIP projects into quality research papers. Research Infrastructure: Our infrastructure involves dedicated research cell and we are contemplating digital up-gradation in the coming years. |
| Library, ICT and Physical Infrastructure / Instrumentation | Following strategies were adopted to improve the quality of infrastructure  1. Library Services development Strategies - Library works towards usage promotion, digitalization of important resources and processes, popularizing Digital Library, providing Remote Access to students and staff, augmenting e-book Collection,  |

increasing utilization of the e-books, etc. Reading Hall is kept open on 24 X 7 basis for aspirants of competitive exams and for students of AIMS. 2. ICT Infrastructure Development -Our Media Center facilitates lecture capturing, sharing of e-learning resources, etc. 3. Physical Infrastructure Development - Besides the sports ground that we are sharing with our sister concern, we have proposed an additional Sports ground at the institute campus with Volleyball/Badminton Court. Examination and Evaluation Following strategies are adopted to improve the quality of the Institute's Examinations: 1. Collaboration with Academics -The Examination Officer consults Academic Coordinator on the parameters of Concurrent Evaluation. 2. Dissemination of CIE Parameters through Institute's Prospectus and the Orientation Program. 3. The Institute has a time-tested practice of Internal/Preliminary Examination at the Semester End strictly adhering to University norms. 4. Execution of Internal Examination - Institute has conducted Online Internal Exams of 20 Marks for University Level Courses and Preliminary Exam of 50 Marks for all the Courses. 5. The Faculty Members were advised to conduct remedial sessions for the students showing poor performance. Teaching and Learning Following strategies were adopted to improve the quality of the Institute's Teaching and Learning 1. Experiential learning - Students are engaged in Summer Internship Projects in their chosen specialization. Bridge courses help slow learners to cope up with the academic rigour, have also inbuilt mechanisms for experiential learning. 2. Individual Assessment - Each of the students is subjected to rigorous assessment through class tests, home assignments, in-depth viva voce, classroom presentations, etc. 3. Group assessment - Students are subjected to Group Assessment during their active participation as team leaders/ members/ volunteers at the Institute's events. 4. Analytical Abilities- Literature reviews, Book Reviews, Case Studies and writing research articles are encouraged. 5. Entrepreneurship Development: 'AIMS Centre for

Incubation and Startups' (CISU) provides comprehensive entrepreneurial grooming to their students. Strategies for quality academics: 1. Curriculum Development The process of Curriculum development is based on the Program Outcome Attainment Report and the Syllabus Review Survey from stakeholders (Management, Faculty, Students, Parents, Alumni and Industry). 2. After the meticulous implementation of the curriculum, Institute collects the feedback from all stakeholders and the same with suggested improvements and addition from the feedback analysis report is conveyed to Board of Study of relevant subjects and Dean of Management faculty of the University. 3. Institute has been supplementing the regular MBA curriculum with indigenously developed Add-On (Advanced Learner) and Bridge Courses (Slow Learner). Following strategies were adopted to Human Resource Management improve the quality of the Institute's Human Resource Management: Human Resources Planning: The teaching positions are planned as per the AICTE and University norms. Student-Teacher ratio and workload are considered while planning the teaching positions. Further, administrative staff are planned to cover office administration, Library resources and house-keeping. Recruitment - The Institute adheres to the guidelines of AICTE and the University for recruitment. The skilled and knowledgeable administrative staff is hired to cater to the Institute's requirements. Training- Institute has a policy to up-skill teaching as well as non-teaching staff by organizing/ participating in FDPs, national conferences, symposiums and staff training programs. Requisite financial support is approved by the Management in this regard. Performance Appraisal: The Institute ensures 360-degree appraisals of staff members. Faculty Members are evaluated for parameters such as Teaching, Academics, Research Activities, Examination/Assessment, Student Development, Institute's brand building, participation on various University boards, Consultancy, etc. Further, Administrative Staff and Supporting Staff are evaluated based on

|                                      | Administrative Skills, Receptiveness, and ability to absorb the technology and innovative working methods.   |
|--------------------------------------|--|
| Industry Interaction / Collaboration | Following strategies were adopted to improve the quality of Industry Interaction and Collaboration. Institute has been regularly hosting Industry-Academia conclaves. Following are the motives: 1. General Collaboration: formal networking with industry representatives 2. Academic Level Collaboration: A more specific collaboration of industry with a higher level of participation in the Institute's teaching and learning process such as guest lectures, field visits etc. 3. Institutional Support Collaboration: This tentacle helps to generated additional revenue. 4. Research Collaboration: It involves student internships and short term research projects.              |
| Admission of Students                | Following strategies were adopted to improve the quality in Admission Process at AIMS: It is a continuous process involving career awareness programs, counselling, and administration. Career Awareness Drives: The institute interacts with thousands of students in the surrounding UG colleges to create awareness about higher studies. Counselling and Guidance - At this stage, faculty counsellor takes efforts to counsel aspirants regarding the entire admission process and Special guidance to avail government benefits and scholarships. Administration: The students who are keen to pursue an MBA program are oriented and facilitated during the entire admission process. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area         | Details                                 |  |  |  |
|--------------------------|---|--|--|--|
| Planning and Development | E-Governance at Institute for           |  |  |  |
|                          | planning and development in three-fold: |  |  |  |
|                          | 1. Governing Authorities-Institute      |  |  |  |
|                          | Governing authorities (AICTE, DTE,      |  |  |  |
|                          | NAAC, and University) and the Institute |  |  |  |
|                          | mutually communicate through Circulars, |  |  |  |
|                          | Notices, Announcements and submissions  |  |  |  |
|                          | by online mode. 2. Governing Agency -   |  |  |  |
|                          | Students Governing authorities (AICTE,  |  |  |  |
|                          | DTE, NAAC, and University) communicate  |  |  |  |
|                          | to Students through Circulars, Notices, |  |  |  |
|                          | Announcements and submissions by online |  |  |  |
|                          | mode. The Institute acts as a           |  |  |  |

|                               | facilitator between Government authorities and students through online mode. 3. Institute - Students The Institute communicates and facilitates the students via Email, SMS Communication, and WhatsApp groups for Administrative and Academic purposes.   |
|-------------------------------|--|
| Administration                | Following are the areas where the Institute extensively uses e-governance for effective educational administration: General Administration: Online Admissions, yearly planning, Work allocation, online Quality Improvement Project submission, online reviews from university, government, AISHE submission etc. Administration of Student Data: Online data management for activities like Academic, Co- curricular, Extra Curricular, Evaluation, Scholarship, Fee Reimbursement, Online Admission, Exam Forms, Exam Grievances, SMS, Whatsapp Notices, etc. Library System: Procurement of Books, Journals, Periodicals, Accession, Renewals, Replenishment by using the software. |
| Finance and Accounts          | Following are the areas where egovernance is extensively used for effective Finance and Account: 1. Pay Roll and Financial Accounting: Fee collections, Payment of staff salary and EPF-TDS. 2. Tally with ERP being used for accounting, budgeting, auditing purposes as decided in Governing Council and Advisory Board Meetings.  |
| Student Admission and Support | AIMS to implement e-governance before and during admission as follows - 1.  Online CET form filling facility 2.  Aspirants Online Database maintenance and Bulk SMS 3. Institute offers  Facilitation Centre authorized by DTE for documents scanning and verification 4. Online option form filling and CAP round assistance 5. Online Admission reporting at Institute. Institute implements e-governance after admission as follows -Support 1. WhatsApp groups/E-Mails 2. Bulk SMS 3. In Placement of students 4. PPT's / Notes soft copies on group 5. Feedback mechanism - e form 6. Social media for activity promotion 7. Library Database                                     |
| Examination                   | Following steps are implemented in the examination as an e-governance Concurrent Internal Evaluation   |

reporting to the CEO through email
Online internal marks submission using
the online portal Online Exam form
submission and hall ticket generation
Online Question paper delivery for
University Examinations Online Result
declaration Online Revaluation/
Rechecking form filling facility
provided.

#### 6.3 - Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher  | Name of conference/<br>workshop attended<br>for which financial<br>support provided                              | Name of the professional body for which membership fee is provided | Amount of support |
|------|--|--|--|-------------------|
| 2018 | Reconnect to Prof.S.S.Badave Basics: Mantr to Value Based Learning and Transformation - 7th National Conference, AIMS, Baramati  |  | Nil  | 1000              |
| 2018 |  |  | Nil  | 1000              |
| 2018 | Reconnect to Prof.S.S.Khatri Basics: Mantra to Value Based Learning and Transformation - 7th National Conference, AIMS, Baramati |  | Nil  | 1000              |
| 2018 | Prof.M.A.Vhora   | Reconnect to Basics: Mantra to Value Based Learning and Transformation - 7th National Conference, AIMS, Baramati | Nil  | 1000              |
| 2018 | Dr.T.V.Chavan  | Reconnect to Basics: Mantra to Value Based Learning and Transformation - 7th National                            | Nil  | 1000              |

|      |                 | Conference,<br>AIMS,Baramati   |     |       |
|------|-----------------|--|-----|-------|
| 2018 | Dr.D.P.More     | Reconnect to Basics: Mantra to Value Based Learning and Transformation - 7th National Conference, AIMS, Baramati | Nil | 1000  |
| 2018 | Dr.V.N.Sayankar | Reconnect to Basics: Mantra to Value Based Learning and Transformation - 7th National Conference, AIMS, Baramati | Nil | 10000 |
| 2018 | Dr.M.A.Lahori   | Reconnect to Basics: Mantra to Value Based Learning and Transformation - 7th National Conference, AIMS, Baramati | Nil | 2000  |
|      |                 | <u>View File</u>   |     |       |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of<br>participants<br>(Teaching<br>staff) | Number of participants (non-teaching staff) |  |
|------|--|---|------------|------------|--|---|--|
| 2018 | A<br>Training<br>on ISO<br>9001: 2015  | Nil   | 10/11/2018 | 10/11/2018 | 11   | 4   |  |
| 2018 | Nil  | Online<br>Admission<br>System   | 15/12/2018 | 15/12/2018 | Nill   | 5   |  |
| 2019 | Nil  | Effective<br>Communicat<br>ion with<br>NAAC Peer<br>Team                        | 01/05/2019 | 01/05/2019 | Nill   | 5   |  |
|      | <u>View File</u>   |   |            |            |  |   |  |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme                    | Number of teachers<br>who attended | From Date        | To date    | Duration |
|--|------------------------------------|------------------|------------|----------|
| Course: Pedagogy for Online and Blended Teachin g-Learning Process | 1                                  | 12/04/2018       | 18/06/2018 | 14       |
| FDP:ET702x: Designing Learner-Centric MOOC                         | 1                                  | 02/08/2018       | 06/09/2018 | 7        |
| FDP on Essentials of Quality Research Paper                        | 9                                  | 11/11/2018       | 11/11/2018 | 1        |
|  | 1                                  | <u>View File</u> |            |          |

## 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teac      | hing      | Non-te              | aching |
|-----------|-----------|---------------------|--------|
| Permanent | Full Time | Permanent Full Time |        |
| 12        | 12        | 5                   | 8      |

#### 6.3.5 - Welfare schemes for

| Teaching  | Non-teaching   | Students   |
|---|--|--|
| The institution has effective welfare measures for teaching and non-teaching staff. Welfare of staff holds paramount importance. The performance of staff generally gets enhanced with welfare measures in place. The welfare provisions at our Institute are as below:  1. Staff can receive an advance amount before Diwali festival without interest and the same is deducted equally with 4 EMIs. 2. Provision of EPF is made for regular employees. 3. Free dress code is also provided for the staff 4. The employees at AIMS receive | 1. Staff can receive an advance amount before Diwali festival without interest and the same is deducted equally with 4 EMIS. 2. Provision of EPF is made for regular employees. 3. Free dress code is also provided for the staff. 4. The employees at AIMS receive privileged benefits in its sister Institutes for admission of their wards. 5. Free accommodation within the campus is provided to the faculty. 6. Medical leave is granted to the staff. 7. Duty leave is also provided for the faculty for attending FDPs/Worksh ops/Conferences. | Students  Installment Facility in Fee Collection. Scholarship for Jain Students. |
| employees at AIMS receive privileged benefits in its sister Institutes for admission of their wards.  5. Free accommodation   | ops/Conferences. Compensatory off is given to the staff if they work on holidays. Medical Group insurance policy.  |  |

within the campus is provided to the faculty.

6. Medical leave is granted to the staff. 7.

Duty leave is also provided for the faculty for attending FDPs/Worksh ops/Conferences. 8.

Compensatory off is given to the staff if they work on holidays. The above measures reflect in the Institutes governance policy. Medical Group insurance policy.

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute considers audit as one of the most important practice for financial management and resource mobilization. The outputs and directions received from the audit is considered as action to be taken in next financial term. Audit is done in 3 ways: 1. Internal Audit by Internal Staff (Monthly) Internal audit of the Institute is carried out on a monthly basis by the Office Superintendent and the Accountant under the direction of the Director. Reconciliation is done on a regular basis. The records are verified and tallied with the banks. The verified report is then submitted to the Director. Internal Audit for the F.Y.2018-19 was carried out in a smooth manner. 2. Internal Audit by External certified auditors (Quarterly) Internal Audit for the F.Y.2018-19 was done by K.S. Gundi Associates, Pune. Audit is done regularly on a quarterly basis. Suggestions are given accordingly and a report is submitted to the Director. Thereby the suggested changes are carried out by the accounts section. 3. External Financial Audit (Annual) External Audit for the F.Y.2018-19 is done by M/s. V.A. Dudhedia Co., Pune. It is a renowned auditor's firm known for excellence in audit of academic institutions. This year's report indicates satisfactory accounting practices. The improvement suggested indicates that recovery of outstanding dues should be our priority. We have incorporated the recommendation and will discuss it in up-coming Governing body meeting.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose  |  |  |
|--|-------------------------------|--|--|--|
| Savitribai Phule<br>University Pune and<br>Vendors       | 555658                        | Solar Rooftop System Grant, National Conference Grant under Quality Improvement Program, Computer Accessories Grant under Quality Improvement Program, and Intaglio Series Sponsorship |  |  |
| <u>View File</u>   |                               |  |  |  |

#### 6.4.3 - Total corpus fund generated

17576345

#### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External       |            | External Internal      |                             |        |           |
|----------------|----------------|------------|------------------------|-----------------------------|--------|-----------|
|                | Yes/No Agency  |            | Yes/No                 |                             | Yes/No | Authority |
| Academic       | Yes University |            | No Inter<br>Senior Tea |                             |        |           |
| Administrative | Yes            | University | No                     | Internal<br>Senior Teachers |        |           |

## 6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Visit to Students Home by Mentor and Teaching Team

#### 6.5.3 – Development programmes for support staff (at least three)

A Training on ISO 9001: 2015 Online Admission System Effective Communication with NAAC Peer Team

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Review of Peer Team Recommendations CIE Strengthening Incubation Center Space Enhancement Media Lab and e content Development Extension Activities and Strengthening Linkages

#### 6.5.5 - Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes  |
|--|------|
| b)Participation in NIRF                | Nill |
| c)ISO certification                    | Yes  |
| d)NBA or any other quality audit       | Yes  |

#### 6.5.6 - Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC                                 | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2018 | ISO and<br>Green Audit<br>internationa<br>l Certificat<br>ion 2018 | 07/06/2018              | 07/06/2018    | 09/06/2018  | 15                     |
| 2018 | LMS Development and Implemen tation in Academics                   | 31/08/2018              | 31/08/2018    | 22/12/2018  | 15                     |
| 2019 | Website Development : Dynamic and Vibrant                          | 03/01/2019              | 03/01/2019    | 05/04/2019  | 15                     |
| 2019 | IIQA and SSR submission before Deadline                            | 09/01/2019              | 09/01/2019    | 09/01/2019  | 15                     |
| 2019 | Systematic   | 14/03/2019              | 14/03/2019    | 31/03/2019  | 15                     |

|    | Numbering, Indexing and Submissions of files and developing I nfrastructur e for proper up-keep               |   |   |  |   |
|----|---|---|---|--|---|
| 19 | Parents Teacher Meet, Alumni Meet, Meet with Corporates   | 14/04/2019  | 14/04/2019  | 20/04/2019   | 45  |
| 19 | Inviting S PPU- University R epresentativ e and DTE- Maharashtra Govt. Repres entative for NAAC Visit         | 26/04/2019  | 26/04/2019  | 26/04/2019   | 15  |
| 19 | Campus bea utification, Designing of Clubs, Cells and Committee Boards on Campus and Eco friendly Initiatives | 18/03/2019  | 18/03/2019  | 22/04/2019   | 228   |
| 19 | NAAC Performance Review from external expert after grade declaration  | 08/05/2019  | 08/05/2019  | 08/05/2019   | 15  |
|    | 19  | Submissions of files and developing I nfrastructur e for proper up-keep  19 Parents Teacher Meet, Alumni Meet, Meet with Corporates  19 Inviting S PPU-University R epresentativ e and DTE-Maharashtra Govt. Representative for NAAC Visit  19 Campus bea utification, Designing of Clubs, Cells and Committee Boards on Campus and Eco friendly Initiatives  19 NAAC Performance Review from external expert after grade | Submissions of files and developing I nfrastructur e for proper up-keep  19 Parents Teacher Meet, Alumni Meet, Meet with Corporates  19 Inviting S PPU-University R epresentativ e and DTE-Maharashtra Govt. Representative for NAAC Visit  19 Campus bea utification, Designing of Clubs, Cells and Committee Boards on Campus and Eco friendly Initiatives  19 NAAC Performance Review from external expert after grade declaration | Submissions of files and developing I nfrastructur e for proper up-keep  19 Parents Teacher Meet, Alumni Meet, Meet with Corporates  19 Inviting S 26/04/2019 26/04/2019 PPU- University R epresentativ e and DTE-Maharashtra Govt. Representative for NAAC Visit  19 Campus bea utification, Designing of Clubs, Cells and Committee Boards on Campus and Eco friendly Initiatives  19 NAAC Performance Review from external expert after grade | Submissions of files and developing I nfrastructur e for proper up-keep  19 Parents Teacher Meet, Alumni Meet, Meet with Corporates  19 Inviting S PPU- University R epresentativ e and DTE- Maharashtra Govt. Representative for NAAC Visit  19 Campus bea utification, Designing of Clubs, Cells and Committee Boards on Campus and Eco friendly Initiatives  19 NAAC Performance Review from external expert after grade declaration |

## **CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme                            | Period from | Period To  | Number of Participants |      |
|---|-------------|------------|------------------------|------|
|   |             |            | Female                 | Male |
| Program on Successful Men and Women Entrepreneurs | 09/10/2018  | 09/10/2018 | 10                     | 38   |

| of India   |            |            |    |    |
|--|------------|------------|----|----|
| Program on India's Constitution and Gender Equality      | 27/11/2018 | 27/11/2018 | 17 | 30 |
| Program on Working Parents : Challenges and Achievements | 08/03/2019 | 08/03/2019 | 15 | 28 |
| Program on gender equity in India's corporate culture    | 19/01/2019 | 19/01/2019 | 28 | 12 |

## 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources 5.94

#### 7.1.3 - Differently abled (Divyangjan) friendliness

| Item facilities                | Yes/No | Number of beneficiaries |
|--------------------------------|--------|-------------------------|
| Physical facilities            | Yes    | Nill                    |
| Ramp/Rails                     | Yes    | Nill                    |
| Braille<br>Software/facilities | Yes    | Nill                    |
| Rest Rooms                     | Yes    | Nill                    |
| Scribes for examination        | Yes    | Nill                    |

### 7.1.4 - Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date           | Duration | Name of initiative                            | Issues<br>addressed          | Number of participating students and staff |
|------|--|--|----------------|----------|---|------------------------------|--|
| 2018 | 1  | Nill   | 12/10/2<br>018 | 1        | Program<br>on E<br>sources<br>of<br>Education | E-Educa<br>tion<br>Platforms | 53   |
| 2018 | 1  | Nill   | 24/12/2<br>018 | 1        | Program on E sources of Education             | E-Job P<br>lacements         | 75   |
| 2019 | Nill   | 1  | 18/01/2<br>019 | 1        | Program<br>on E Plac<br>ements                | Online<br>Training<br>and    | 41   |

|                  |      |   |                |   |                                | Placement                              |    |
|------------------|------|---|----------------|---|--------------------------------|--|----|
| 2019             | Nill | 1 | 11/01/2<br>019 | 1 | Program<br>on E Plac<br>ements | Online<br>Training<br>and<br>Placement | 31 |
| <u>View File</u> |      |   |                |   |                                |  |    |

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                            | Date of publication | Follow up(max 100 words)  |
|----------------------------------|---------------------|---|
| Student Code of Conduct          | 01/08/2018          | The Student Code of Conduct sets out the standards of conduct expected of students. It holds individuals and groups responsible for the consequences of their actions. Failure to fulfill these responsibilities may result in the withdrawal of privileges or the imposition of sanctions.   |
| Organogram and Service Rule Book | 10/08/2018          | The Organogram depicts the hierarchical Institutional structure. Service rule book sets the rules and regulations to be followed for effective functioning of the Institute. It contains just, fair and equitable approach to maintaining discipline in the Institute. It is approved by appropriate authority and binding on all employees of the Institute. |

## 7.1.6 - Activities conducted for promotion of universal Values and Ethics

| <u> </u>  |                        |            |                        |  |  |
|---|------------------------|------------|------------------------|--|--|
| Activity  | Activity Duration From |            | Number of participants |  |  |
| Program on Zero<br>Discrimination Day               | 01/03/2019             | 01/03/2019 | 46                     |  |  |
| Program on World Day of Social Justice              | 20/02/2019             | 20/02/2019 | 51                     |  |  |
| Program on<br>International Human<br>Solidarity Day | 20/12/2018             | 20/12/2018 | 47                     |  |  |
| Program on World<br>Humanitarian Day                | 19/08/2018             | 19/08/2018 | 41                     |  |  |
| <u>View File</u>                                    |                        |            |                        |  |  |

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

| Tree Plantation           |
|---------------------------|
| Green Audit               |
| Plastic Disposal Practice |
| Waste Free Campus         |
| Cleanliness of Campus     |
| No vehicle Day            |

#### 7.2 - Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best Practice 1 Title of the Practice: Research Inculcation among Students for Research Paper Writing and Publication Goal The Institute follows the curriculum designed by the University. The students carry out their Summer Internship Project (SIP) in the industry as per University guidelines. The Institute has a practice of encouraging students to convert their SIP Projects in quality research papers and present it in an annual conference. To achieve the above, the Institute has set the following objectives: 1. To create awareness of research paper writing, publications and presentation among the students. 2. To enhance the quality of research in their SIP and preparation of its report. 3. To encourage the students to write a quality research paper based on their SIP report. 4. To provide a platform for publications and presentation of research papers to the students The Context The Institute follows the LTP (Lecture, Tutorial, Practical) pattern in which more focus is given on practical aspect. Research is one of the core study areas for the students and offers an opportunity to gain on-the-job skills, knowledge, attitudes, and perceptions along with the experience needed to constitute a professional identity. As per the curriculum, students are supposed to complete the SIP. The Institute project guide identifies opportunities to write research papers, encourage students to publish the same in the national level conferences. The Institute organizes conferences on an annual basis to provide a platform for students to present their research work. The SIP ignites students to write quality papers under the guidance of the project guide. SIP can be identified and promoted for publication in the form of a research paper. The Practice As per university norm students are supposed to complete the summer internship project within 8 weeks with steps like Synopsis approval, Project submission, Internal and External Viva. In addition to above, the institute has augmented the process to strengthen the research outcome of students as Synopsis presentation, Project presentation, Internal Re-viva for absentee and Inspiring student for writing a research paper. Evidence of Success Students get motivated and leap forward steps for publication of their research work in conference proceedings and edited books. The increasing number of publication from students is evident from past conferences. Hence, the outcomes of the practice have been achieved. Problems Encountered and Resources Required The paucity of time was the main constraint, which was overcome with systematic planning and allocation of time. The Institute has motivated teachers towards the inculcation of research practices among students. The Institute has assisted the students to overcome the financial obstacles by exempting publication fee. Best Practice 2 Title of the Practice: Empowerment of teachers by work autonomy- Single line hierarchy Goal: The Institute has focused on the diverse manpower capital to integrate the synergic effects and team spirit. Work oriented culture and delegation of authorities has fetched outcome in terms of effectiveness and efficiency. The optimization of resources to get maximum outcomes is the goal of the Institute. To achieve the goal, the Institute has set the following objectives: 1. To stimulate the skills of teachers with various opportunities. 2. To strengthen the active engagement of teachers at the workplace. 3. To enhance the outcome and agility of teachers.

4. To analyze the benefits of work autonomy The Context: Continuity in professional development along with contribution for Institutional Development by the teacher is a major challenge of the Institute and it leads to the boosting the morale of teachers. The Institute has identified that priority must be given to the teachers involved in Institutional development. Since inception, the congenial work culture has been developed through rotational work allocation, assigning lead roles, and delegating autonomy. The delegation of responsibility is based on the competencies, experience and knowledge. This leads to the development of competencies, professional growth, morale, and teamwork among teachers. And more importantly, teachers get confidence to handle task individually. The Practice: The Institute ensures pro-active participation of teacher in its functioning. The teachers being one of the important pillars derive their strengths from the autonomy provided by the Institute. The collegial working culture among teachers helps them grow individually as well as professionally. The Institute in its strategic planning prepares blueprint of activities that are to be conducted before the commencement of Academic Year. This plan is approved by strategic decision making bodies' viz., College Development Committee (CDC), Advisory Board and Governing Council. A Faculty Coordinator is assigned for each activity like Research, Training and Placement, Academics, Examinations, etc. and is accountable for the task assigned from scratch to finish. Evidence of Success: Since inception, the Institute has congenial work culture to foster the institutional as well as individual development. The functional clarity is dealt with strategic management. Before commencement of the Academic year, each teacher is assigned the task. Accordingly, the Teacher as a Coordinator engages in Institutional activity and completes it from scratch to finish. The Institute has observed that the free-rein style has increased teachers' active engagement and satisfaction level have resulted in higher retention. The professional growth in terms of individual research, doctoral studies, etc. is seen over some time. This practice has led to the development of teachers' competencies with rotational opportunities. It is observed that retention of teachers resulted in very good connectivity with the students that have registered massive outcome as a support to the students right from the inception of the Institute. Further, the insight of retention and longevity of teachers' service in the Institute established invisible strength among students more particularly aspirants. Problems Encountered and Resources Required: Despite the congenial culture, free-rein environment, development opportunities, teacher's contribution to the Institutional development etc., achieving `Citizenship' is a big challenge for the Institute. To overcome this challenge, the Institute actively engages teachers by providing full autonomy. 7. Notes (optional): At the end but beginning of the next academic year, the work allocation 'Single Line Hierarchy Sheet' is prepared and distributed to teachers for execution. Based on experience, knowledge and skill a teacher may 'Develop a Case Study' relevant to the CO's and OBE. This learning environment may be a kind of experiential learning in live cases. A visit and camping of teachers in the industry for 10-15 days may improve the teacher's intellectual abilities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://aimsbaramati.org/index.html

#### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Future Plans of action for the next academic year are as follows: 1. To carryout future plans of action for next academic year based on

recommendations, learning and experience in the first cycle of NAAC accreditation. 2. To act as a Nodal agency between NAAC authorities and HEI. 3. To strengthen CO Attainment Mechanism. 4. To strengthen the mechanism for POs, PSOs, and COs mapping as per the Accreditation Authorities. 5. To improve Concurrent Internal Evaluation Mechanism. 6. To strengthen the Feedback Mechanism using ICT. 7. To focus on further stimulation of Library usage. The Institute envisages becoming a socially accountable Institute of excellence which conserves, creates, and imparts pertinent knowledge and values to students, particularly of rural and remote areas. Since our inception, we have maintained social inclination towards student from undergraduate colleges in rural areas around Baramati. In Institute's efforts to promote rural student for Management education, it has focused on students and colleges in Baramati vicinity. The informal feedback on CET workshop, interaction with HoDs, Principals of colleges and the students help the Institute to plan skill development workshops for students from rural and remote areas. The idea of skill development workshops as an extension service to the community was discussed and approved in Advisory board meetings of 2015. The Institute made a strategic plan of conducting Skill development workshops by visiting the colleges of the concerned areas. Accordingly, area coordinators were nominated in consultation with the Director and this activity came in force in the year 2016. Institute customized the training modules as per the needs of the students. The Institute achieved this customization through mutual understanding and discussions between HoDs/Principals of selected colleges and area coordinators of the Institute. The implementation of workshops was done by the Institute's in-house faculty members by visiting the colleges. Considering the socio-economic background of rural students, the Institute took care of all the expenses and gave certificates to the participants of the workshop. The skill development workshops conducted in more than 10 Colleges have benefited more than 1000 students in the academic year 2018- 19. The Institute has received excellent feedback and solicitations to hold the same in respective colleges. This skill development initiative has been appreciated by the Government of Maharashtra's District Skill Development, Employment and Entrepreneurship Guidance Centre-Pune, MCED-Pune and Local Inquiry Committee (LIC), SP Pune University. This activity has gained popularity among the student fraternity. The HoDs and Principals look at the Institute as a skill development partner for grooming their students. The Institute has inked MoUs with selected colleges for enhancement and cooperation in the field of higher education and skill development. Indeed, the Skill Development Workshops have given a distinctive identity and put us on the path to bring our vision and mission into reality.

#### Provide the weblink of the institution

http://aimsbaramati.org/index.html

#### 8. Future Plans of Actions for Next Academic Year

Future Plans of action for the next academic year are as follows: 1. To carryout future plans of action for next academic year based on recommendations, learning and experience in the first cycle of NAAC accreditation. 2. To act as a Nodal agency between NAAC authorities and HEI. 3. To strengthen CO Attainment Mechanism. 4. To strengthen the mechanism for POs, PSOs, and COs mapping as per the Accreditation Authorities. 5. To improve Concurrent Internal Evaluation Mechanism. 6. To strengthen the Feedback Mechanism using ICT. 7. To focus on further stimulation of Library usage.